

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on December 13, 2017 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez	S. Testa
R. Delano	C. Santore	
J. Formisano - Absent	A. Zorzi	
J. Johnston	R. Smith - Absent	
J. Santagata	M. Testa/R. Casella - Absent	

CHAIRMAN: FIRST ORDER OF BUSINESS: #7 Letter from Joseph Maffei of Engineering Design Associates to Chairman Santagata providing revised NJDEP BWSE Application Form PA-01 and PE-05E. The NJDEP is requiring the form be signed by the BBMUA. This was previously reviewed by the BBMUA Engineer and accepted by the BBMUA.

#9 Letter from Joseph Maffei of Engineering Design Associates to Chairman Santagata providing a revised NJDEP BWSE Form PA-05E with information regarding BBMUA existing well records. This form requires new signatures.

#15 Email from Robert Smith of Remington, Vernick & Walberg to Joseph Maffei of Engineering Design Associates noting a few changes that need to be made to the BWSE-PA05E that needs to be signed by Chairman Joseph Santagata.

#16 Email from Joseph Maffei of Engineering Design Associates to Robert Smith of Remington, Vernick & Walberg with the corrected BWSE-PA05E for Chairman Santagata to sign.

PUBLIC PORTION:

ENGINEER'S REPORT: #4 Letter from Robert Smith of Remington, Vernick & Walberg to Thomas Guertler, Vice-President of Municipal Maintenance Co. providing a fully executed original of Change Order No. 1 for the Repair of the Kompress Belt Filter Press System project for his file.

#5 Letter from Robert Smith of Remington, Vernick & Walberg providing the original maintenance bond and a copy of the prevailing wage payment certification for the repair of the Kompress Belt Filter Press System project for our file.

#6 Letter from Robert Smith of Remington, Vernick & Walberg providing payment certificate no. 2 final for the repair of the Kompress Belt Filter Press System project in the amount of \$4,667.20 to close out the project.

#8 Email from Robert Smith of Remington, Vernick & Walberg to the Daily Journal providing the Notice to Bidders for the Louis Drive Sanitary Sewer Extension project to be advertised on November 28, 2017 in the Daily Journal and Wednesday, November 29, 2017 in the Atlantic County Record.

#17 Copy of the Bid Opening Sheet from the Louis Drive Sanitary Sewer Extension Bid Opening held on December 12, 2017. Mr. Smith is reviewing all of the bids and will forward his recommendation of award to the BBMUA Solicitor, Michael Testa Jr. for his review. An award will be able to be made at the next regular meeting.

SOLICITOR'S REPORT:

AUDITOR'S REPORT: #2 Adopt Resolution R-32-2017 for the 2018 Sewer and Water Budget

I need a motion to adopt resolution R-32-2017 which adopts the 2018 Sewer/Water Budget that was introduced at the meeting held on October 25, 2017.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

UNFINISHED BUSINESS:

CORRESPONDENCE: #3 Request from Sandy Symkens to waive any late fees on his sewer account due to the bill having to go to the Virgin Islands where he lives and him not receiving his bill until 10/28/17 (due 10/31/17). The Virgin Islands was hit with 2 Category 5 hurricanes and mail delivery was delayed.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #1 Copy of the Public Notice to be advertised for the solicitation of professional services contract appointments for February 1, 2018 through January 31, 2019.

I need a motion to approve the advertisement of the public notice to be advertised for the solicitation of professional services contract appointments for February 1, 2018 through January 31, 2019.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#10 MIS Proposal for 2018 from Barber Consulting Services LLC in the amount of \$1,500.00 which is the same cost that we have paid for the past nine years.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on November 8, 2017. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #11 Quote from Kirk Yates of Hydro-Dyne presenting a quote for the service contract for the screen on the MBR plant. Hydro-Dyne offers a 3 year on-site inspection and service in the amount of \$9,600.00.

I need a motion to approve the service contract in the amount of \$9,600.00 for 3 years to Hydro-Dyne Engineering Inc.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#12 Listing of Chemical price quotes for 2018 for approval.

A quote was obtained for Citric Acid from the following companies:

Coyne	\$67.40/bag
Univar	No Quote
Chemical Equipment	No Quote

I need a motion to purchase Citric Acid from the lowest bidder Coyne Chemical in the amount of \$67.40/bag.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Sodium Hypochlorite from the following companies:

Buckman's Inc.	\$97.75/ 55 gal drum + \$40.00 refundable deposit / drum
Univar	\$208.08/ 53 gal drum
Coyne	\$232.38/ 55 gal drum

I need a motion to purchase Sodium Hypochlorite from the lowest bidder Buckman's Inc. in the amount of \$97.75/55 gal. drum +\$40.00 refundable deposit per drum.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Chlorine Gas from the following companies:

Coyne	\$256.27/150 lb. Cylinder
Univar	\$325.00/150 lb.
Chemical Equipment	No Quote

I need a motion to purchase Chlorine Gas from the lowest bidder Coyne Chemical in the amount of \$256.27/150 lb. cylinder.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Chlorine Tablets from the following companies:

Coyne Chemical	\$135.25/55 gal. pail
Univar	No Quote
Chemical Equipment	No Quote

I need a motion to purchase Chlorine Tablets from the lowest bidder Coyne Chemical in the amount of \$135.25/55 gal. pail.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Sulfuric Acid from the following companies:

Univar	\$1.93/gal
PVS Mini Bulk	\$1.98/gal.
Coyne Chemical	No Quote

I need a motion to purchase Sulfuric Acid from the lowest bidder Univar in the amount of \$1.93/gal.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Zeta Lyte 21 Polymer from the following companies:

CET	\$197.45/55 lb. box
Univar	No Quote
Coyne Chemical	No Quote

Please note: Coyne bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

I need a motion to purchase Zeta Lyte 21 Polymer from CET in the amount of \$197.45/55 lb. box.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#13 Quotation from AllMax Software, Inc. for the 2018 Support Contract through January 31, 2019 in the amount of \$1,760.00. This software is used for all of our maintenance, fixed assets, and lab reports.

I need a motion to approve the renewal of the AllMax Software, Inc. 2018 support contract that will expire on January 31, 2019 in the amount of \$1,760.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#14 Listing of the Lab Prices for 2018 for approval.

A quote was obtained for Group "A" testing from the following companies:

ACUA	\$4,800.05
Vineland Lab	\$9,250.00
Eurofins	\$8,459.00

I need a motion to approve testing by the lowest bidder ACUA in the amount of \$4,800.05 for Group "A" testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Group "B" testing from the following companies:

ACUA	No Bid
Vineland Lab	\$9,090.00
Eurofins	\$8,760.00

I need a motion to approve testing by the only bidder Eurofins in the amount of \$8,760.00 for Group "B" testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 17. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting scheduled for December 27, 2017 at 7:00 p.m. is being cancelled. Therefore the next regular meeting will be held on January 10, 2018.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

MERRY CHRISTMAS & HAPPY NEW YEAR!!!!